



**OIL AND NATURAL GAS CORPORATION LIMITED
RECRUITMENT OF GRADUATE TRAINEES-2007
ADVERTISEMENT NO.2/2007 (R&P)**

Oil and Natural Gas Corporation Ltd.(ONGC), a Fortune-Global 500 Company, is recognized as the Number One **Exploration & Production Company in the World** and 20th among leading global Energy majors as per 'Platts Top 250' Global Energy Company Ranking 2006. It leads all India Corporates in Forbes Global 2000 and in Financial Times Global 500. ONGC, through its subsidiary ONGC Videsh Ltd.(OVL), is India's biggest transnational with overseas investment of over 5 billion USD in 15 countries.

ONGC is looking for promising, energetic young executives with bright academic record to join the organization in the pay scale of Rs. 12,000-17,500/- with an increment rate of 4% per year (Pay scales are due for revision w.e.f 01.01.2007). Besides Basic Pay the employee is entitled to HRA/accommodation, Contributory Provident Fund, Conveyance Maintenance, LFA, Holiday Home facility, Medical Facility for self and dependents, Gratuity, Self Contributory Post Retirement Benefit Scheme, Composite Social Security Scheme - as per company rules.

The company offers one of the best compensation packages in cost to company (CTC) terms in the country with opportunity of merit-oriented advancement in a professionally managed organization focused on growth.

Details of posts and requisite qualifications are as follows :-

Graduate Trainees in the area of Geology, Geophysics, Reservoir, Chemistry, Production, Drilling, Cementing, Electrical, Instrumentation, Mechanical, Civil, Electronics & Telecom , Materials Management, Finance, Human Resources & Law.

Sl. No.	Posts	Open Recruitment						Requisite Qualification
		Total	SC	ST	OBC	PC	Gen	
1.	Drilling	10	02	--	--	--	08	Graduate Degree in Mechanical / Petroleum Engineering.
2.	Cementing	05	--	--	01	--	04	Graduate Degree in Mechanical / Petroleum Engineering.
3.	Electrical	15	06	--	03	--	06	Graduate Degree in Electrical Engineering. Should have certificate of competency as Electrical Supervisor.
4.	Mechanical	10	--	--	03	--	07	Graduate Degree in Mechanical Engineering.
5.	Instrumentation	15	--	--	05	--	10	Graduate Degree in Instrumentation Engineering.
6.	Electronics & Telecom	05	--	--	02	--	03	Graduate Degree in Electronics/Telecom/E&T Engineering or post Graduate degree in Physics with Electronics.
7.	Civil	05	--	--	01	--	04	Graduate Degree in Civil Engineering.
8.	Production	25	04	--	08	--	13	Graduate Degree in Chemical/ Mechanical / Petroleum Engineering.
9.	Chemistry	25	03	01	06	--	15	Graduate Degree in Chemical Engineering or post graduate in Chemistry.
10.	Geology	20	03	--	05	--	12	Post Graduate Degree in Geology.
11.	Geophysics (Surface)	30	03	01	08	--	18	Post Graduate Degree in Geophysics or Physics with Electronics.

12.	Geophysics (Wells)	25	01	02	06	--	16	Post Graduate Degree in Geophysics or Physics with Electronics.
13.	Reservoir	15	02	02	03	--	08	Post Graduate Degree in Geology/ Chemistry/ Geophysics/ Mathematics/ Physics /Petroleum Technology (Must have Mathematics / Physics at B.Sc. level) or Graduate degree in Chemical / Petroleum Engineering.
14.	Finance & Accounts	18	01	03	04	01(VH)* 01(HH)*	8	Graduate Degree with ICWA / CA or MBA with specialization in Finance.
15.	Personnel & Administration	05	--	--	02	01(HH)*	02	MBA with specialization in Personnel Management / HRD / HRM or P.G. Degree / Diploma (Minimum 2 years full time) in PM/IR / Labour Welfare.
16.	Legal	02	--	--	01	--	01	Graduate Degree in Law (Professional). Practicing Advocate with 3 years experience would be preferred.
17.	Materials Management	10	02	--	03	01(VH)*	04	Graduate Degree in Mechanical / Electrical / Instrumentation / Petroleum / Chemical/Civil/ Electronics/Telecom/E&T Engineering or MBA with specialization in Materials Management/Inventory Control or Graduate degree with 1 st Class PG Diploma in Material Management awarded by Indian Institute of Materials Management recognized for the purpose of recruitment to superior posts in the Central Government.
Total no. of posts		240	27	09	61	04	139	

-The courses offered by Autonomous Institutions should be equivalent to the relevant courses approved/recognized by Association of Indian Universities (AIU)/UGC/AICTE.

-Final year/semester students who expect their results on or before the interviews, likely to be held in July, 07 may also apply for the posts.

* Reservation for Physically challenged (PC), HH, having hearing loss more than 90 decibels in the better ear(Profound impairment) and VH only, as per PWD Act, 1995.

AGE LIMIT: As on 30.04.2007 for all posts except Drilling and Cementing : **1.Gen.-30 Years, 2. OBC (Non- Creamy Layer) -33 Years 3. SC/ST-35 Years and 4. PC- 40 Years for Gen, 43 years for OBC & 45 years for SC/ST category. For Drilling and Cementing 1. Gen. - 28 Years, 2. OBC (Non Creamy Layer) - 31 Years and 3. SC/ST -33 Years.**

The minimum percentage of marks in the qualifying examination are as under :		
SUBJECTS	Minimum %age of Marks required.	
	Gen/OBC	SC/ST/PC
1. Engg./ Law & Science Subjects	65	60
2. MBA / PG. Degree in PM / IR / Labour Welfare Material Mgt.	65	60
3. ICWA / CA	Pass	Pass

Wherever CGPA/OGPA or letter grade in a degree is awarded, equivalent % of marks should be indicated in the application (online) as per norms adopted by Univ./Instit.

SELECTION PROCESS

(a) Eligible candidates will be required to appear for written test (Objective as well as Subjective Type) consisting of two papers namely (i) General Awareness (ii) Subject / Specialization concerned. (b) The candidates who qualify in the written test shall be called for interview, psychometric test & mental aptitude test, as per merit and criteria decided by the Management.(c) The written test is likely to be held on 03.06.2007 (Sunday) (d) The exact date of the test shall be communicated to the candidates through admit card and will be available on ONGC website. (e) Screening and Selection will be based on the details

provided, hence, it is necessary that only accurate, full and correct information is furnished by the applicants. Furnishing of wrong / false information will be a disqualification and ONGC will **NOT** be responsible for any of the consequences of furnishing of such wrong/false information. Departmental candidates must ensure filling their own CPF No. of ONGC in the appropriate column on the Online form failing which they shall not repeat **NOT** be screened/ considered.

HOW TO APPLY

Eligible applicants would be required to apply online only through the link ‘Apply Online’ on ONGC’s website : www.ongcindia.com No other mode of application shall be accepted .

1. Before registering their applications on the website the candidates should possess the following:

- a) Valid E-mail ID.
- b) Demand draft of Rs. 300/- as registration amount and examination fee for General and OBC Candidates and a demand draft of Rs. 30/- as registration amount for SC/ST/Physically Challenged candidates. SC/ST & PC candidates are required to submit a self-attested copy of Caste/Disability certificate on prescribed format for Central Government alongwith Demand Draft.

Non-refundable Demand Draft should be made in favour of F&AO (Cash), ONGC payable at SBI, Tel Bhavan Branch, (Code-1576), Dehradun. No other mode of payment would be accepted.

2. The online registration site would be open from 1000 hours on 12.04.2007 to 1700 hours on 05.05.2007. All correspondence with candidates shall be done through E-mail only. All information regarding examination schedule/admit card/interview call letters etc. shall be provided through E-mail. Responsibility of receiving, downloading and printing of admit card shall be of the candidate. ONGC will not be responsible for any loss of E-mail sent, due to invalid/wrong E-mail ID provided by the candidate.

3. After applying online, candidate is required to download the system generated **Registration Slip** with unique registration number, barcode, space for photograph, signature and other details. In order to **‘save’** the data entered, applicant should click on the **‘save’** button and then print the **Registration Slip**. The envelope containing the original registration slip, after affixing duly self-attested recent photograph alongwith Demand Draft with registration number, name, discipline and category duly written on the back of DD and a self attested copy of Caste/Physically Challenged certificate (for reserved/ PC category only) superscribed with GT-2007 (Discipline) & GEN/OBC/ST/ST & Physically Challenged as the case may be, is to be sent, by **ORDINARY POST** (since post bag do not accept registered posts) to ONGC, **Post Box No.9519,Koramangala,6th Block,Bangalore-560095**, so as to reach latest by 05.05.2007. Kindly do not staple the Demand Draft.

Written Test Centers

The written test will be conducted at following seven cities:

1. Ahmedabad 2. Chennai 3. Delhi 4. Guwahati 5. Hyderabad 6. Kolkata 7. Mumbai.

Candidates have to choose one of these cities as Test Centers and no change will be allowed subsequently.

ONGC reserves the right to change any of the above mentioned test cities at its discretion.

GENERAL INSTRUCTIONS

- 10) (a) Eligible SC/ST/PC candidates called for written test will be reimbursed second class rail / bus fare by the shortest route, on production of railway ticket / number / bus ticket (candidates opting for examination city other than the city nearest from mailing address will not be paid TA). (b) Requests for change of mailing address, examination center / category / discipline as declared in the application, will not be entertained. However, ONGC reserves the right to cancel or add any centre depending on the response in that area/centre. (c) Registration slip should not have any enclosure except the Demand Draft and SC/ST/OBC/PC certificate as applicable. (d) **Only original registration slip with Bar Code (no photocopy) shall be accepted.** In case of any overwriting or tampering of Registration slip, the candidature of the candidates shall be rejected. (e) Candidates should retain a photocopy of their Demand Draft and Registration Slip for future reference. (f) ONGC will not be responsible for postal delay/loss. (g) The candidature of those candidates whose Registration slips are received with more than one Demand Draft and/ or photocopies of Registration slip/Demand Draft will be rejected. (h) Candidates in employment of Public Sector undertaking/ Govt. service will be required to produce No Objection Certificate at the time of interview. (i) Court of Jurisdiction for any dispute will be at Delhi. (j) Departmental candidates will be allowed relaxation as per existing rules.

NOTE :

1. The number of posts indicated above may vary based on further assessment of requirement.
2. Health should be of sound physique free from any physical defect. Appointment of selected candidates will be subject to their passing the Company's Medical Examination as per standards laid down under ONGC's Medical & Health Policy.
3. You may also refer detailed Advertisement on our website www.ongcindia.com on or after 12.04.2007.

IMPORTANT DATES :

a)	Registration start Date	12.04.2007, 1000 hrs.
b)	Last date for registration	05.05.2007,1700 hrs.
c)	Last date for receiving registration slip with enclosures	05.05.2007,1730 hrs.
d)	Allotment of Roll No. & Venue	22.05.2007.
e)	All India test at 07 City Centers	03.06.2007,0900 hrs.